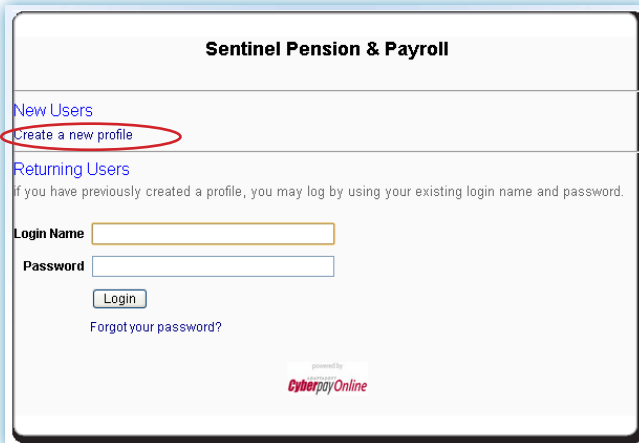


How To: View Online Check Stubs

ONE: Go to: <http://tinyurl.com/onlinecheckstubs>

TWO: Click **Create a New Profile**



Sentinel Pension & Payroll

[New Users](#)
Create a new profile

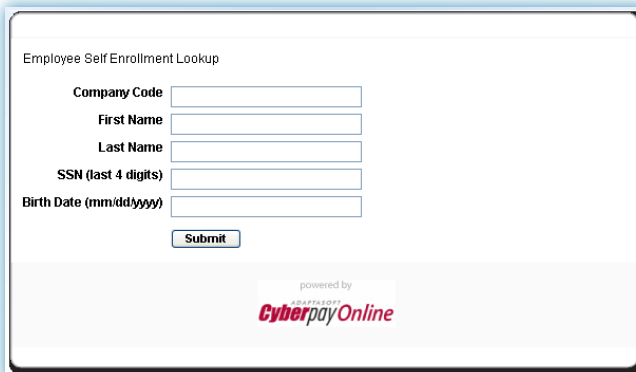
[Returning Users](#)
If you have previously created a profile, you may log by using your existing login name and password.

Login Name
Password

[Forgot your password?](#)

powered by
CyberpayOnline

THREE: Enter requested information. Enter the Company Code provided by your Employer. Click **Submit**.

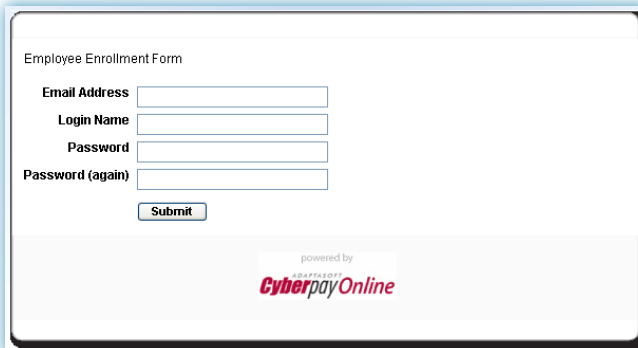


Employee Self Enrollment Lookup

Company Code
First Name
Last Name
SSN (last 4 digits)
Birth Date (mm/dd/yyyy)

powered by
CyberpayOnline

FOUR: Enter your email address and choose a username and password. Click **Submit**.



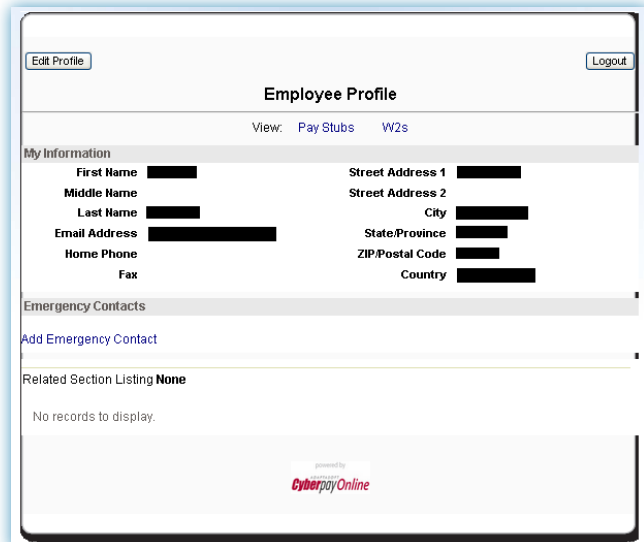
Employee Enrollment Form

Email Address
Login Name
Password
Password (again)

powered by
CyberpayOnline

FIVE: You will be returned to the login screen where you will be prompted to **login with your new username and password**.

SIX: Once logged in your employee profile will appear. Click on **Pay Stubs** to view. (When W-2's are available, these will also be viewable through this profile.)



Employee Profile

View: [Pay Stubs](#) [W2s](#)

My Information

First Name	██████████	Street Address 1	██████████
Middle Name	██████████	Street Address 2	██████████
Last Name	██████████	City	██████████
Email Address	██████████	State/Province	██████████
Home Phone	██████████	ZIP/Postal Code	██████████
Fax	██████████	Country	██████████

Emergency Contacts

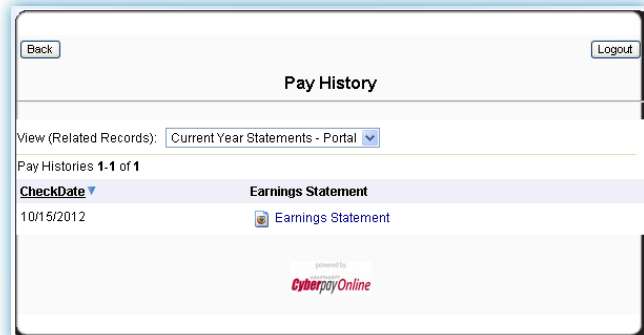
[Add Emergency Contact](#)

Related Section Listing None

No records to display.

powered by
CyberpayOnline

SEVEN: Choose the pay stub with the date you would like to view.



Pay History

View (Related Records): [Current Year Statements - Portal](#)

Pay Histories 1-1 of 1

CheckDate	Earnings Statement
10/15/2012	Earnings Statement

powered by
CyberpayOnline

Questions?

Contact Ashleigh Hobbs, CPA
[e] ahobbs@choosesentinel.com
[p] 225.300.8478